

AGN. NO. \_\_\_\_\_

MOTION BY MAYOR MICHAEL D. ANTONOVICH  
AND SUPERVISOR HILDA L. SOLIS

AUGUST 4, 2015

**REQUEST TO IMPROVE OVERSIGHT OF VOYAGER FUEL CREDIT CARDS**

On June 26, 2015, the Auditor-Controller issued a report identifying that an employee of the Department of Parks and Recreation made unauthorized Voyager Fuel Credit Card purchases for his personal vehicles. The employee was arrested two weeks ago and charged with making \$26,675 in purchases for his personal vehicles.

The Internal Services Department issued County Purchasing Policy P-2850 in 2010, which identifies responsibilities for cardholders' managers, and accounts payable staff to review and verify that purchases are business related. The unauthorized purchases could have been detected several years ago if the Department had adhered to this Policy.

Countywide, several departments participate in the Voyager Fuel Credit Card program, and in order to ensure Voyager cards are only used for County business additional controls may need to be instituted.

-MORE-

**MOTION**

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Major credit card companies utilize automated systems that generate notifications when there is unusual, suspicious or excessive card activity. Notifications such as these, in addition to strict adherence to the established policies, should prevent similar abuses from occurring.

**WE, THEREFORE, MOVE** that the Board of Supervisors direct the Interim Chief Executive Officer working with the Auditor-Controller to report back within 30 days on the feasibility of adding automated methods to prevent, or detect unauthorized use of the cards on weekends, holidays, etc.

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